

## **Name of Organization**

Sheltered Inc.  
501 W. High Street  
Springfield, Ohio 45506  
937-325-8154  
Fax 937-325-8902

## **Contact Person for Referrals (Name, Phone, Email)**

James Wallace, Program Manager  
937-527-1071

Betty Douglass, Office Manager  
937-325-8154  
bdouglass@thesheltered.org

NaShea Davis, Program Director  
937-323-5601

Johanna Jackson, Quality Assurance Director  
937-325-8154

## **Intake Office Location**

Hartley House  
440 W. High Street  
Springfield, Ohio 45506  
937-521-1071

## **Type of Housing Support (Emergency, Rental, Home Ownership, Housing Assistance, Special Populations (i.e. DV))**

Sheltered Inc. provides emergency temporary shelter for those facing homelessness in Clark County. While in program guests meet with Case Manager to assess needs and set goals in an effort to regain stable housing.

Sheltered Inc. also provides (HCRP) a Homeless Crisis Prevention and Rapid-Re-housing program for Clark & Greene Counties which provides financial assistance and services to prevent individuals and families from becoming

homeless and help those who are experiencing homelessness to be quickly re-housed and stabilized.

### **Application Process (how do people apply/gain access)**

Those seeking emergency shelter or rental assistance must contact the Intake Office and speak with an Intake Specialist at 937-521-1071 or call 211 to receive assistance.

### **Eligibility Criteria:**

Anyone seeking shelter must be a Clark County resident, and must provide a police background check.

### **Exclusion Criteria:**

Anyone who is a convicted sexual predator or an Arsonist will not be permitted access to Sheltered, Inc. program. Also, anyone who has been placed on Sheltered, Inc's No-trespass list will not be allowed to access services.

## OIC

### **Name of Organization:**

- OIC of Clark County

### **Contact Person for Referrals (Name, Phone, Email)**

- Kim Durnell
- Help Phone Line: 937-325-8366
- Email:

### **Location**

- 600 W. Main St., HEAP Drive-thru
- Monday-Friday, 8:00-5:00
- After hours and weekend drop-off available at the main HEAP building mail slot. There is signage above the slot.

### **Type of Housing Support (Emergency, Rental, Home Ownership, Housing Assistance, Special Populations (i.e. DV))**

- Rental Assistance (arrears)
- Deposit and first month rent
- Emergency Shelter Assistance for homeless

### **Application Process (how do people apply/gain access)**

- Applications can be picked up and dropped off at 600 W. Main St., HEAP drive-thru.
  - Applications are picked up each morning to be entered into the system.
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- Applications will be assigned 2-3 weeks after receiving due to the number of applications.
- If there is an eviction court date, the application is pulled and assigned immediately.
- Deposit and 1<sup>st</sup> month rent assigned when received.

### **Eligibility Criteria:**

- Meet ARP Federal Guideline qualifications such as:
  - **Rent the property**
  - **Proof of hardship:**
    - Depending on the situation, the case manager will discuss w/the client their individual reason(s) for any required documents. Examples could be:
      - Loss of job & why
      - Medical documents if medical situation
  - **Sustainability:** How will they pay the rent once OIC pays?
    - Types of income required: SSI/SSDI, SNAP, Paystubs, Employer Verification if starting a new job.

### **Exclusion Criteria:**

- Own a home
- Over income
- Met assistance from all funding since 2020. OIC can pay a total of 18 months if they qualify.